

TCAA monthly Reports creation checklist

FUEL REPORT

- ✓ Update year to date fuel report
- ✓ Compare performance to last month's year to date performance
- ✓ Provide thoughts at bottom
- ✓ Double check all the figures for accuracy
- ✓ Scan and send to Brenda

BUDGET VS ACTUAL

- ✓ Change date range to current month
- ✓ Change description
- ✓ Compare accounts to accountants' profit and loss year to date
- ✓ Make it sharable and save
- ✓ Let Brenda know it's ready to print for the board meeting

TCAA—PROFIT REPORT FOR FUEL

Y.T.D. October 2025 thru March 2026 (6 months)

9/30/25 Beginning \$ Inventory		\$34,183
Purchases	Plus	\$150,174
3/31/2026 Ending \$ Inventory	minus	\$61,413
Cost of Goods Sold (Fuel)	=	\$122,944

		2026	6 Month Avg
Sales		\$193,324	-----\$32,221
Cost of Goods Sold	minus	\$122,944	
Gross Profit Dollars	=	\$70,380	-----\$11,730
Percentage of Gross Profit to Sales YTD		36.41%	

Sales, Purchases, and Inventory figures on this report have been double checked and compared to the accountants' reports for accuracy by the Treasurer.

Note, in comparison to last month's year-to-date averages:

Sales average up 4.5% and Sales \$ average up \$1,400

Gross Profit % average up 10% and Gross Profit \$ average up \$3,437.

Bought low sold high due If so, profit should correct down this month.